

International Council of Ophthalmology

WOC Privacy Notice

Data protection and security are important to us, as is your trust in our association and services. The International Council of Ophthalmology ("ICO", "we", "us") is committed to process your personal data responsibly and in compliance with applicable data protection laws.

Registration for the World Ophthalmology Congress ("WOC") is possible online through the official WOC website or offline at the event. This WOC Privacy Notice supplements our [Online Privacy Notice](#). It describes how ICO and its partners collect and process personal data in connection with your participation at the WOC.

Personal data we collect and process in order to organize, manage and execute the WOC

If you register for the WOC, we or (on our behalf) our partners who assist us with the organization, management and execution of the WOC will ask for information we need to manage your participation as speaker or attendee.

This will include, in particular, your contact details such as your full name, address, email address and phone number, your profession, the organization you work for, whether you are a member of the ICO, your payment information, as well as your role (speaker or attendee). You have the opportunity to indicate individual requirements, e.g. those referring to diet or mobility, so that we can do our best to accommodate them. To ensure your payment of the attendance fee, we will ask for your payment information.

We will use this personal data in order to organize the WOC and manage your participation. Upon request (subscription to our newsletters), we will also use it to ensure you receive all the necessary information as well as invitations to future editions of the WOC and related services of the ICO. Where such processing of your personal data is not strictly necessary to perform our contractual obligations as organizers to you as attendee or speaker, we will do so based on our interest in communicating with you about the current or future edition of the WOC and related services and offers and improving our organization and management of the WOC.

Personal data we collect and process in order to create awareness and distribute information about the WOC, and for educational purposes

We or (on our behalf) our partners will produce photographs, videos and audio recordings from sessions and discussions at the WOC in order to inform about the WOC in the best possible way.

We will use this personal data to create awareness and distribute information about the WOC, and for the purpose of training and educating ophthalmologists. Where this is not strictly necessary to perform our contractual obligations to you, we will do so based on our interest in promoting the WOC and connecting and training ophthalmologists.

How we process and protect your personal data

We collect and process your personal data responsibly and in accordance with legal requirements. We process it only for the purposes for which you provide the personal data to us or as set forth in this WOC Privacy Notice.

We apply technical and organizational security measures adequate to the risk to protect the confidentiality and integrity of your personal data. We store your personal data only to the extent and for as long as this is necessary for ICO to fulfil the purposes for which the data was collected, or, when applicable, as long as ICO is legally required to retain the personal data.

Who collects your personal data and to whom we disclose it

We use external service providers to assist us with various aspects of the organization, management and execution of the WOC. This includes partners who will collect your information on our behalf if you register (online or offline) as speaker or attendee as well as the professionals who will produce photographs, audio and video recordings.

Specifically, we use the congress management partner MCI to manage the registration process for attendees and speakers. If you register online as attendee, MCI may offer you supplementary services, including hotel-booking services. MCI and not ICO is the controller of data processing activities in connection with such supplementary services. Please consult [their Privacy Statement for further information](#).

The rights you have regarding your personal data

You have certain individual rights regarding the personal data that we collect and process in connection with your participation at the WOC.

You have the right to access or receive certain information about the personal data we process about you. You also have a right to have your personal data rectified, to object to the processing of your personal data, or to ask us to restrict processing or delete your personal data. Please note, however, that your rights are subject to exceptions or derogations. Specifically, we may need to further process and retain your personal data to perform a contract with you or your company, organization or hospital, or to comply with legal obligations. Lastly, you have a right to lodge a complaint with a competent supervisory authority.

Who we are and how to contact us

ICO is the controller in relation to the collection and processing of personal data for the purposes described in this WOC Privacy Notice. ICO is an association incorporated under the laws of Switzerland. Our Head Quarters are in San Francisco.

If you have any questions or concerns, you may contact us at info@icoph.org or by writing to the International Council of Ophthalmology, 711 Van Ness Ave, San Francisco, CA 94102, United States of America.

How we can change this Privacy Notice

We reserve the right to change this Privacy Notice at any time. The version published on our website is the applicable version.

Updated: May 2018